

## What is RPL?

Recognition of prior learning (RPL) is one way your employees can have their skills and knowledge assessed to see if they meet today's industry standards.

Recognition of prior learning can be used to achieve a full or partial qualification, it can also be used to identify any further training your employees may require towards their qualification.

This could save your business money and time.

## Having your employees' skills recognised makes good business sense.

Gaining recognised qualifications can be a strong motivating factor for skilled staff to commit themselves to your business. It can also reduce training costs and boost productivity.

Having qualified workers is also becoming an increasingly important part of quality assurance for industries.

By having your employees' existing skills formally recognised, your business may be able to -

- identify current skills and skills gaps to target training investment
- increase productivity and improve business reputation
- engage a greater variety of work and expand to new markets
- meet your business objectives faster
- retain an edge over your competitors.

## About bestchance Training

As a private training provider we are able to offer an individualised approach to learning. Group sizes are small, delivery is appropriate to the students' needs and staff are friendly and supportive. Where possible a "hands on" approach is taken and work placement is a key component of all vocational courses.

Training programs include:

Aged Care, Education, Community Information, Computers, Children's Services and a variety of life skill classes. Mature age students with appropriate knowledge and background may also be eligible for RPL and/or RCC.

**bestchance** activities now encompass special education for children with social/emotional difficulties, training programs, emergency relief for children and families in need, family support services, child care and early intervention programs for young children with learning disabilities.



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## Recognition of Prior Learning for Employers



This training is delivered with Victorian and Commonwealth Government funding

“empowering people to change their own lives ...”

## Fees

There are no learning materials costs for RPL. Fees for assessment are structured to minimise cost to you and are no higher than students would normally be required to pay. Fees vary depending on the complexity of assessing skills and are tailored for individual needs.

## Facilities

Specifically designed industry training rooms  
Computer room with Internet access  
Student resource room  
Coffee and tea making facilities with indoor and outdoor dining  
On-site child care (subject to availability)  
Free on site parking  
Disability access

## Student Support Services

Job seeking support  
Crisis support  
Counselling referral

## What's involved?

If you want to assist your employees in gaining formal qualifications and enhance your business you could support your employee through this process by -

- Allowing an assessor to observe your employees at work
- Providing information about your employees' work and skills

Starting with recognition of prior learning will enable you to negotiate a training plan with the assessor that addresses your employees' skills gaps.

## Industry areas for RPL

We can provide RPL in the Community Services area, specialising in:

- Children's Services
- Aged Care
- Home and Community Care
- Education Support

## How will your employees be assessed?

Our assessor will discuss matching existing skills to the qualification. The assessor will work with your employee to identify the most appropriate evidence to provide to demonstrate recognition of prior learning. Examples of evidence may include -

- clarifying level of knowledge through an interview or professional conversation
- portfolio of work, including completed assessment items from previous study
- supplementary assessment tasks or challenge test, these may be verbal, written or practical
- authentication of evidence provided by supervisor or employer
- photos of actual work examples
- resume and references
- Certificates and qualifications previously obtained
- third party reports
- staff / employer assessments
- self assessment
- observation and questioning including work place visits

## Where to now?

Email [trainingadmin@bestchance.org.au](mailto:trainingadmin@bestchance.org.au) or phone 8562 5177 to receive your RPL Kit.